



INSTRUCTIONS FOR ORAL PRESENTERS

Please note that for oral presentation, research needs to be completed or near completion and close to publication in time for Research Day, engages a general audience, and have permission of the principal investigator / supervisor to present as a plenary session. Please read and follow the important instructions below:

PLEASE NOTE:

REGISTRATION is a separate process. You **MUST REGISTER TO ATTEND** by **April 22, 2019** through the following link: [Register Here](#)

If you do not register by April 22, 2019, late registration will be available at the door. **Late registration will cost \$20 and you will not receive a lunch voucher.**

TIME SLOTS:

There will be two oral sessions, one in the earlier part of the morning (Session I: 8:35 – 10:05) and one in the late morning/early afternoon (Session II: 11:10 – 12:40).

INSTRUCTIONS:

- Each oral presentation is 15 minutes: **10 minutes** for the presentation and 5 minutes for questions. **Please note that we will adhere strictly to these time limits!**
- **Your first slide must include the wording of the Disclosure slide linked to your notification**
- **Your title page must include the Department logo linked to your notification**
- Please provide us with your final presentation, in **PowerPoint**, **NO LATER THAN 4:00PM** on Tuesday, April 30, 2019. Please email **in PowerPoint** to obgyn.research@utoronto.ca
- Please keep in mind that you will be speaking to a mixed audience

We will not be able to make any updates or accept slides after April 30, 2019 at 4:00PM. If you do not provide your slides by that time, then you will have to give your oral presentation without visual aids. Changes to slides will also not be accepted beyond the deadline.

If you have any questions, please go to our website at <http://www.obgyn.utoronto.ca/annual-research-day> or contact us at obgyn.research@utoronto.ca